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| CODE321 Chapel StOttawa, Ontario, Canada K1N 7Z2 |
| **ContextMatters@code.ngo**CONFIDENTIAL | For administrative use |
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| **‘Context Matters’ Research Awards**PROPOSAL  |

**All Submissions must be written in English**

**Deadline for submission: 3, July 2020**

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| **1. Name of Principal Investigator and Institution affiliation** | Title: | Sex: (M/F) |
| Last Name: | First name: |
| Highest Degree obtained and year:  |
| Full postal address of Principal Investigator to be used for professional correspondence: |  |
| Telephone: | Email (1): |
| Mobile: | Email (2) or Website: |
| **2. Title of Project:** *(120 characters maximum)* |
| **2.1a Country of research site:** | **2.1b Leveraged amount: Yes / No****If yes, amount in USD:** |
| **2.2a Proposed starting date:** | **2.2b Estimated duration:** |
| **2.3 List of investigator(s), gender and institution(s) / department(s) collaborating on this project with the principal investigator(s)** *(if any)* |
| 1. **One-page summary** (single spaced, font 12):

*Summary of the proposed project consisting of an overview, a statement on objectives and the intellectual merit of the proposed activity, and a statement on the broader impacts of the proposed activity.*  |
| 1. Project Description (**maximum 4 pages**, single spaced, font 12):

*Provide background on the research topic**Research questions**Aim and expected outcome**Intellectual Merit**Research Methodology**Research process, and broad design of activities to be undertaken,**details of the participants (i.e. ages, gender, number included)**definitions of key terms**timeline**a clear description of data to be collected, variables, data analysis procedures,**include qualitative and/or quantitative methods and procedures.*  |

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| 1. Appendices, including:
* Budget justifications (up to 1 page single spaced, font 12)
* Reference list (up to 1 page single spaced, font 12)
* Letters of support from target groups and others involved in project (up to 3)
* CV of the Principal Investigator
* CV of co-researchers

4. Do you agree to share your results on the CODE website? Yes  No 4.1 Do you agree that all publications should be open access? Yes  No 4.2 Do you agree to send related peer review publication to CODE? Yes  No 4.3 Do you agree to acknowledge the financial support from CODE  in all of your reports and publications? Yes  No  |
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| **5. Institutional Affiliation:**The Principal Investigator must have a formal institutional affiliation as part of their Research Proposal to CODE. This stipulation requires the signature of an official from the Institution. Name of Affiliated Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Individual Official \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**5.1 Ethical Clearance** Is there is an ethical review board/body at your Institution? Yes  No  Is ethical approval required for your proposed study? Yes  No   |
| **6. National government approval** |
| Is national government approval required? | Yes  | No  |
| **7. Budget**Have you attached your budget which should clearly link your expected results to the amount requested? Yes No  |

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Please visit our website at [**www.code.ngo**](http://www.code.ngo) for more information. Send all inquiries and completed documents to: **ContextMatters@code.ngo**